



PROCEDURE TO FORM A NEW UUFSCO SOCIAL JUSTICE PROGRAM

First and foremost, thank you for your interest in serving with the Social Justice Team! We appreciate what you are striving to do, your ideas, and your dedication. Here's what to do next:

1. Contact the Social Justice - Congregational Assistance Team (SJ-CAT) at sjcat@uufco.org. Your email will be seen by all members of the team.
2. Discuss your idea with them. Then to move forward, the SJ-CAT asks that you do a little research to help us understand the purpose and scope of your idea. Please take some time and talk to some UUFSCO members, and try to answer the following questions. The SJ-CAT will explain the process outlined below and answer any questions you may have (we expect that you'll have some). We'll support you through the process!
 - a. What is the primary purpose or need that the program fills?
 - b. Does the program fit with the UUFSCO mission/vision/principles?
 - c. Is there an existing SJ program that meets similar needs? How would you avoid duplicating efforts? Does it conflict with other programs and volunteer needs?
 - d. What are the financial needs to operate the project? Besides any funding from the UUFSCO Budget, how would any additional needs be funded?
 - e. How would you determine the strength of support of the program within the congregation?
 - f. Have you identified a team of committed volunteers to help you lead the program?
 - g. How many volunteers will be needed to run the program? How would you solicit their help?
 - h. How will you evaluate the success of the program?
3. After you've gathered this information, please schedule an interview with a SJ-CAT member. This will be an informal opportunity to discuss what you learned in your research.
4. The Congregational Assistance Team and the Minister will review the proposed program to consider its viability, and if it meets certain criteria, they'll send it on to the SJ Steering Team. This group will then make a decision, which will be one of the following:
 - a. The program fits with the UUFSCO mission and vision and will serve a newly-identified area of social justice that doesn't already exist; it has enough support and a strong plan to move forward, and therefore it **will be formed as a new SJ Program.**

- b. The program fits into the UUFECO mission/vision but does not currently have the support, interest or sufficient plan to succeed, or it would duplicate an existing program, therefore it **will NOT be formed as a new SJ Program.**
 - c. The program fits the UUFECO mission/vision and **can be offered as a One-Time UUFECO Educational Event or a One-Time Community Event** (e.g., participation of UUFECO in events and causes in the community-at-large, such as the Bend Christmas Parade, Women's March, Gay Pride, BIPOC events and marches).
 - d. The program does not fit into the UUFECO mission/vision and **unfortunately cannot be included at this time.**
5. If the program is supported by the Social Justice Steering Team, the Congregational Assistance Team will assist and provide the new program leaders with the information and contacts at UUFECO to get their program or event up and running.

The entire Social Justice group and everyone at UUFECO thank you for your service and your work with this process!

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