RESOLUTION NO. 2017-28

UNITARIAN UNIVERSALIST FELLOWSHIP OF CENTRAL OREGON

**A Resolution to add a Policy Defining “Activities of UUFCO”**

The Unitarian Universalist Fellowship of Central Oregon (UUFCO) makes the following findings:

1. Since we say that “Activities of UUFCO” are a top priority for building use, and get to use the building for free, it is imperative that we agree on criteria and authority to decide whether or not an activity is an “activity of UUFCO.”
2. There had been previous discussions and drafts that referred to “sponsored events,” but this language was leading to confusion over ownership, insurance and prioritization, and it is felt by the Board that we should limit free use of space to those activities that are clearly parts of the life of this fellowship.
3. We recently received a clarified opinion from our insurance agent that activities that are clearly a part of the programming of UUFCO, authorized by the Board, will be covered by the UUFCO liability insurance. This Policy helps clarify what it means to be an authorized “Activity of UUFCO,” with board authorization.

**Therefore, the UUFCO Board resolves as follows:**

1. The Board resolves to approve the attached “Activities of UUFCO” Policy
2. The Board approves adding this policy to the policy book

This resolution takes effect immediately upon adoption.

Date of first majority board vote: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Date)

Date of 2nd majority board vote, or first **unanimous vote**: 12/14/2017 (Date)

BOARD APPROVAL AND ADOPTION: 12/14/2017 [Date]

Max Merrill

Board President

Adoption and date attested by:

Erika Beard-Irvine

Board Secretary

**UUFCO Policy on “Activities of UUFCO”**

“Activities of UUFCO” include events, programs, groups, meetings or exhibit installations that are officially determined to be a part of the activity of the UUFCO. The purpose of this policy is to clarify the authority and criteria for determining if an “activity” is an “activity of UUFCO.”

Since “activities of UUFCO” are essentially “programs of the church,” the Minister is delegated the authority to determine if an activity shall be treated as an “activity of UUFCO.” The Minister is authorized and is expected to delegate most of the decision making to Committee Leaders, and only intervene in those cases where there is a difficult judgment call relative to the criteria listed below, or cases where there is an extraordinary demand for resources from the broader UUFCO community.

The key factors for determining if an activity is an “activity of UUFCO” are:

The activity is supported by a UUFCO committee or recognized ministry team and:

-The activity is deemed to support an important initiative of the committee or recognized UUFCO ministry team that wishes to host the activity.

-The activity coordination, planning, promotion, supervision, setup/teardown and cleanup shall be led by the supporting UUFCO committee or team.

-There must be an onsite UUFCO Member, authorized by the supporting committee or team, who ensures that UUFCO policies and activity specific agreements are followed for the duration of the activity.

Activity size, complexity, timing and frequency may be considered when deciding whether or not to treat an activity as an “activity of UUFCO.”

Liability Insurance for an “Activity of UUFCO” is normally covered under the UUFCO insurance policy, since these are authorized activities of the fellowship and not activities of an outside group or individual, even if non-members may participate in or help lead some activities.