

**UUFCA Board Meeting**  
December 12, 2019  
Location: Conference Room

**Attending:** Erika Beard-Irvine, Marty Rudolph, Susan Kinney, Chad Leonard, John Lawton, Scott Rudolph, Sylvia McFarland, Mark Steinberg

**Absent:** None

**Guest:** None

**Called to Order:** 4:00 PM

**Minutes written by:** Erika Beard-Irvine, Recording Secretary

**Consent Agenda**

Minutes of November board meeting approved. December financials approved. December board agenda approved.

*Acceptance of consent agenda moved by MR, second by SM. Unanimous.*

**Reference Documents:**

Board Minutes November 14, 2019; December Board Financial Report 2019; Board Agenda December 12, 2019

**Minister's Report**

Scott reviewed the topics in his board report. Preschool expected to be in place by March. Winter service numbers are creeping up. Last Sunday, there were more people than at any other non-Easter service.

We have paid \$500 out of \$600 in material costs for the new lanyard holder. There was a miscommunication with the artist, and he made and delivered the lanyard tree, despite the original design having not been approved for the cost. The artist is not asking for more but has estimated the labor costs at \$5000. Scott is asking if the church can offer any more money to compensate for his time. Sylvia reported that, in March 2019, \$5150 was allocated at a Board meeting for new furniture in Linus Pauling, reconfiguration of the additional lanyard cabinet, and a lanyard tree. Susan suggested giving him \$1000. Marty expressed concern that, as an artist, he made a poor decision in completing the project without our approval. Marty suggested offering \$1500 total for the project, which would be \$900 for labor.

*SK moved to use the funds as recommended. MR second. Unanimous.*

**Reference Documents:**

Minister's Board Report

**Finance Report**

Sylvia reviewed the financial reports. She reviewed budget line items that have overspent and requested appropriate increases to the budget. She requested approval of budget line items as listed.

*SM recommended following this recommendation, second by MR. Unanimous.*

**Reference Documents:**

Finance Requests for 12

The suggested pledge goal for the next stewardship campaign is an increase of 4.4% to \$400,000. If we meet this goal, this will allow us to give staff a raise. UUA dues will increase by 10%. Pledges this year were up 2.2% from the year before. There was discussion of how to present this goal to the congregation and what to do if we exceed the goal. We have another

Board meeting before the January 19 presentation of this goal. Sylvia stated that the deadline to decide what messaging will be in printed stewardship materials is only 1-2 weeks away, so she will work with Stewardship on that messaging.

*MS moved that the Board approve \$400,000 for the pledge goal, second by CL. Unanimous.*

**Reference Documents:**

2019-11 Board Reports (all)

**Endowment Committee**

Marty reported that the committee is looking at a new spending policy that is different way to manage the money. It would be up to the Endowment Committee to decide how much money is available, but it would be up to the Board to decide how the money is spent. The committee is studying this type of policy to make recommendations. Marty is requesting that additional people in the congregation get involved in determining the criteria for the money to be used. Several names were suggested.

**Personnel Committee**

Chad reported that it is open enrollment for health insurance if employees want to make a change. Leora found that some documents are missing from employee files and is working to correct that. Scott is working on identifying members for the DRE search team.

**Stewardship Committee**

Mark did not have anything else to report that had not already been discussed. The Committee is getting ready to start the stewardship campaign.

**Facilities Committee**

John reported that the snowmelt system worked during the last storm. Parker discovered that the heat exchanger was shutting off at 12 o'clock every day because of some code in the software. He was able to fix this, and the heat exchanger is working better. Some software that would have made the building systems easier to use was removed from the original plans as a cost-savings measure. John will look into cost of getting the software. We are still waiting to find out the cost of the air handlers that are not working.

**Policy Review**

Sylvia suggested a change to the Building Closure Policy to say that the building MAY be closed if schools are closed instead of WILL be closed. Susan will have Leora make that change.

*SM moved to accept the policies as reviewed; MR second. Unanimous.*

**Semi-Annual Meeting**

There is not anything that needs a congregational vote, so the meeting will be about stewardship and financials, led by Sylvia. Susan and Marty suggested having a bunch of slides to review what the church has done in the past year (rentals, events, new members, etc). The Stewardship Committee will introduce the campaign. Scott suggested asking for congregational input on what they are excited about in the church. Chad suggested introducing the DRE search team and discussing the preschool that will be moving into the RE area. Marty briefly discussed the ministerial review process and whether it should be introduced at the Semi-Annual Meeting. Discussion of the expanded environmental group and the possibility of adding another worship opportunity through the Young and Young at Heart group were suggested for the meeting.

### **Congregational Service Week**

Susan suggested discussing this at the semi-annual meeting. Sylvia suggested volunteering with the Red Cross's project to install free smoke alarms by neighborhood. Marty suggested cleaning up garbage from streets and neighborhoods. Sylvia also suggested a day of service at the church. Susan reviewed a call for volunteers to work in a Neighborimpact food repack center in Redmond. Scott also suggested checking with the Environmental Center for suggestions. Susan also suggested asking the congregation for suggestions at the semi-annual meeting. Scott will look at suggested dates for the service week.

**Meeting Adjourned: 5:55pm**

**Next Meeting Jan 9 @ 4:00pm.**