

UUFCO Board Meeting

January 19, 2021

Location: Zoom call

Attending (via Zoom): Mark Steinberg, Daelene Schwartz, Susan Kinney, Fletcher Chamberlin, Chad Leonard, John Lawton, Ella Chatterjee, Rev. Scott Rudolph

Guests attending: Tom Machala, Chair of Covid 19 task force; Judy Hurlburt, Chair of Memorial Gardens team

Called to Order: 4:00pm

Minutes written by: Ella Chatterjee, Recording Secretary

Consent Agenda

The January Board agenda was approved. The revised minutes were approved by email in the following week.

Covid 19 Task Force. There is a lot of material already available about safety in Covid 19 conditions and the task force is reviewing that material. A principle task is to look at who wants to use the building and what is involved, including the cost of cleaning afterward. Jonathan does not think there will be many rentals coming in, and certainly not before June. The summer could bring more outdoor use.

There is a hope that we could have in house services by mid September, but that will depend on the course of the pandemic in the coming weeks.

Erika Beard-Irvine may offer a Zoom class on vaccines and Covid 19 safety.

Memorial Gardens team. The team has developed a plan for three memorial spaces, to be completed in three phases. The first phase, which is the bell garden, is nearing completion. Benches, landscaping, and the making of a surface and trail remain to be completed. Phases 2 and 3 will involve similar garden spaces with linking trails and center pieces allowing remembrance as does the bell sculpture. The center pieces for these phases have not yet been decided. All trails and surfaces would meet ADA standards, making them safe for wheelchairs and walkers.

The team got estimates for the entire three phase project, including estimated amounts for centerpieces, landscaping, trails and surfaces. The total for the entire project is estimated to be \$77, 182. The team asks for authorization of that amount, possibly to come from the new home building reserve.

The Board was generally favorable to the project, but was not yet ready to commit to the overall cost presented. More time and consultation is required to consider how best to proceed.

Finance Report. Currently, 77% of pledges has been collected. Operating expenses continue to run under budget and compensation is also under budget.

The decision was made to use a payroll service. This will save some 7hrs a month, allowing Leora to use those hours for administrative matters.

As of now, 111 donors have made pledges amounting to \$308,000. There are still 128 members who pledged last year, but have not yet made pledges for this year.

Stewardship committee. The committee will be meeting tomorrow to see if anything else needs to be done in the final stretch of the pledge campaign.

Personnel committee. There is nothing new to report at this time.

Facilities committee. There is nothing new to report at this time.

Endowment Committee. The committee will have its quarterly meeting in April and will consider revisions to the governing document at that time.

Minister's Report.

Amy will be engaging in a credentialing program as part of her professional development. This is a three year process.

The Social Justice Steering committee is now at full strength with Lily Alpaugh joining as the third member not directly associated with an SJ program. A new group addressing food insecurity has formed with the help of the three new committee members. Donna Dobkins and Ginny Sponsler are heading this group.

On Friday, there will be a small ceremony in the church for the wedding of two members of the congregation.

Meeting adjourned: 6:10

Next meeting: March 16, 2021 at 4:00PM