

## UUFCO Board Meeting

Date: January 25, 2024

Location: Large Conference Room at UUFCO, Zoom

Attending Members: John McKee, Heather McNeil, Robert Hedeem, Grace Kennedy, Mark Hickman, Jaz Halberstadt, Laura Voisinet, and Scott Rudolph

Guest Attendees: Leora Mauck, Diane Moyerman

Called to Order: 5:00pm

### Opening Business

**The Board:** Laura Voisinet (past president, liaison to Auction and Policy Review), John McKee (president), Heather McNeil (vice president, liaison to stewardship), Grace Kennedy (at-large, liaison to personnel), Robert Hedeem (at-large, liaison to facilities), Mark Hickman (treasurer, liaison to finance), and Jazlyn Halberstadt (secretary, liaison to endowment)

**Consent of Agenda:** Hearing no objections, agenda was passed.

**Approval of December Minutes:** Mark moved to approve the minutes. Passed unanimously.

### Committee Reports

**Finance Report:** We are still waiting on the first ½ numbers for this fiscal year. The 2024-2025 budget will be getting finalized soon. Finance hub 1st meeting went well. We will be working on making sure the charitable contribution tax statements are ready to send to individuals ASAP.

**Personnel Report:** UUA has updated their equitable and fair retirement benefit provider, and we want to make sure UUFCO is in alignment with these retirement benefits. Parker Doelling is stepping down from his role as facilities manager and we will be looking to hire his replacement. He will be missed.

**Facilities/Building/Grounds Report:** AV updates! See more below. Parker's absence will be felt, but we are looking into smoothing his transition out by having him help train his replacement.

**Endowment Report:** Nothing new to report, our next meeting was postponed to February.

**Stewardship Report:** Great praise for the logo, thank you Leora. Pledge letters will be assembled and sent ASAP. Nathan Jenkinson (co-chair of stewardship committee) arranged the usual publicity (ACE, after service table, slide deck for service, speakers for February services). Speakers include: panel discussion, Julie Montoya, a new member, and the stewardship chair/co-chair. There will be a banner but not a visual tracker. Overall, our goal has increased 6% from last year to \$520,000 total.

**Minister's Report:** Rev. Scott feels our UUFCO energy is high! Very proud of the homeless outreach group. Gen XYZ and Adult Spirituality are both reestablishing. Anne Weiman is doing a letter writing campaign to encourage Rachel Maddow to investigate the Warm Springs Water Crisis. UUFCO would like to add a 3rd space for the safe parking project. There would not be any additional parking spaces taken to make this 3rd space available. We would need to add a solar spot and possibly move the port-a-john. Feedback from neighbors and preschool have been very positive. The board is supportive and endorses this 3rd safe parking space. Rev. Scott is going to be providing an info session on the Philippines partner church, on February 9th, here at the fellowship. Potluck included!

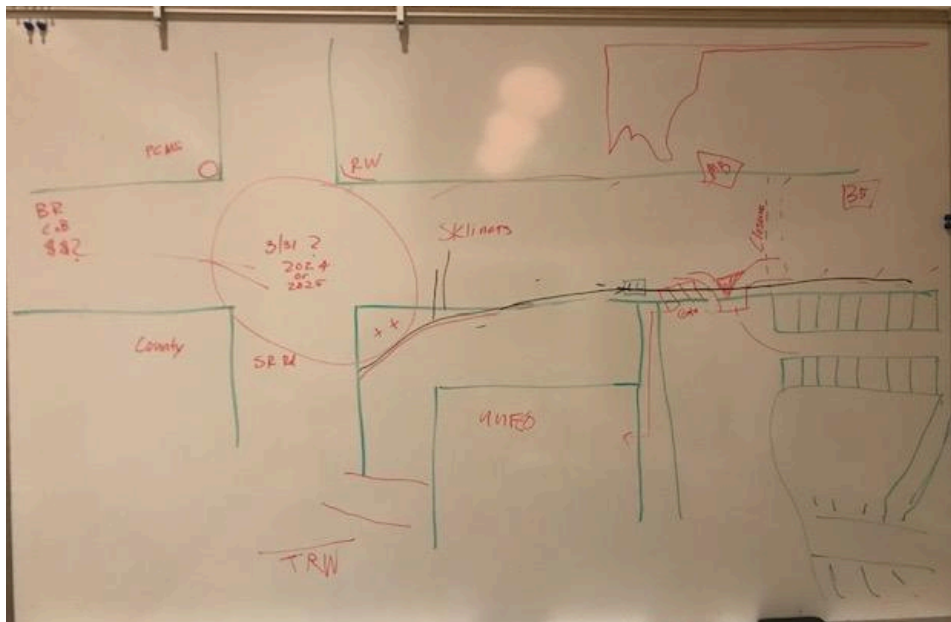
**Impact Report:** The hope is for the data to be collected by mid-March with the "glossy" version ready by May. This is supposed to be a very visual and meaningful addition to the annual report.

**Policy Review:**

- A. Policy on Policies:** clarity was provided on our quorums and the passing of resolutions. Grace moves to approve the newly updated policy. Heather seconded. Policy was approved unanimously
- B. Modifying Policy on Income, Expenditures, and Related Fiscal Measures:** clarity on UUFÇO's goal to maintain a balanced budget, and provide some more flexibility on spending for unbudgeted items. There was added language on how we handle undesignated contributions. Language was added to allow the minister to spend from a small separate checking account for urgent expenditures. Heather moves to approve the updated policy. Grace seconded the motion. Passed unanimously.
- C. Policy on Restricted Funds:** this is a new policy meant to replace two existing policies. Heather moves to approve the policy. Grace seconded the motion. Passed unanimously.
- D. Board Keys Policy:** updated language to include digital keys and allow for designated staff members to allocate them. Bob moves to approve the updated policy. Jaz seconded the motion. Passed unanimously.
- E. Policy on Land Use for UUFÇO Grounds:** Grace moves to approve the updated policy. Heather seconded the motion. Six votes to pass the motion, with one abstained.

### Additional Discussions

**Roundabout Update:** We will know as late as 3/31 if the construction of the roundabout will be in 2024 or 2025. We have already agreed to sell the land needed to build the roundabout, for approximately 90,000 dollars. The two main players besides UUFÇO have been Brooks Resources and the City of Bend. Based on road closures for construction of the roundabout, there will be an added entrance to our parking lot (accessed off of Skyliners). This access will also include a gate, one purpose of the gate is to help keep drivers from using our parking lot as a bypass to the roundabout construction. Additionally, we'll add 3 ADA parking spaces through this added entrance. Also, based on the construction of the roundabout, the speed limit on Skyliners will become 35 mph and we will be able to maintain our off-road parking.



**AV Updates:** Updates have been happening this past week, all the new tech has arrived, but it is being rolled out in a way that can be sustainable to the system. Big changes will be seen with the projector bulb and brightness. Our techs should not have to learn anything new based on these updates.

**Safety in Places of Worship:** Losing Parker will have a big impact on the team. Actions on this team will most likely slow down during Parker's departure. Heather is responsible for writing the grant. Non-profit security grant program will be the grant, but that money has not been dedicated by congress yet, so it is on hold. Some ideas for updates have been: evacuation drills, bullet-proof film for the front entrance, an additional exit out of the green room (this would be an exit from the green room to the outside-currently there isn't one), relationship building between UUFCO and local police, firemen, etc., volunteer security, contacting other UU buildings to see what they have in place. Realistically this is a 5-7 year project and process.

**Widening the Circle:** Thank you to Board members who have signed-up to scribe! The Leadership Development Committee will partner with Widening the Circle to have a culminating event looking over our impact statement and ways, and evaluating them alongside the principals and the new Article II, what might be a better fit for us at UUFCO?

**Next meeting: February 15, 2024 at 5:00pm in the UUFCO Conference Room**